



Executive Committee

# President

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## Position Description

**TIME COMMITMENT:** 8-10 hours/week

**LENGTH OF TERM:** 12 months

## What you will get out of it

- A fulfilling experience in being well-invested in the internal and external affairs of a not-for-profit organisation. The opportunity to apply leadership skills through frequent engagements with both internal committee members and external sponsors/partners. The ability to play a direct role in translating the work of the organisation into creating a tangible impact for the community.

*The ACHSC hopes to nurture a generation of cancer-literate individuals armed with the knowledge to make a substantial contribution towards realising a world free of cancer.*

## Key roles and responsibilities include

- Creating and implementing the organisation's vision, strategy and direction
- Overseeing the work of the executive team and, in conjunction with the Vice President, the progress and quality of all projects
- Setting goals and expectations for executive portfolios, monitoring and supporting the executive portfolios
- Chairs the meeting of executive meetings and works with the executive team to spread ideas and direction throughout the entire organisation
- Attendance at all branch events
- Serve as the face for external relations and identify opportunities to establish strategic sponsorships and partnerships for ACHSC projects
- Be the main point of contact for all external and internal stakeholders, including the sponsors/partners and the executive committee

## Key Characteristics

- Confident, dynamic and driven leader
- Ability to drive engagement and innovation
- Professional and interpersonal communication skills
- A minimum of 1 year experience with ACHSC as either Volunteer or Committee Member
- Genuine interest in non-for-profits and social entrepreneurship

**Apply at** <https://goo.gl/forms/CB1uB8vWzYgxwXL2>